

# Job Description

## Executive Director



Walking with Winnipeg's inner city youth since 1969

**Introduction:** Living Bible Explorers (LBE) is a non-denominational Christian organization committed to helping children, youth and their families become productive, responsible and spiritually mature individuals. With 3 full-time staff and several volunteers, we strive to bring children and teens to a deeper understanding of Christ and His love through a variety of weekly clubs, home visits and Explorers Bible Camp.

**Description of Position:** LBE is looking for an experienced ministry leader for the position of Executive Director to uphold the values of LBE and who has a desire to see children and families to know, love and serve Jesus. This individual is able to encourage, motivate and support staff and grow programs.

### Essential Qualifications:

- A love for Jesus and the Holy Spirit with an emphasis for leading others to Christ and discipleship
- Strong evangelism skills through prayer, bible study and programs
- Experience in ministry leadership

### Responsibilities and Duties:

- Pastor and lead staff in prayer, bible study and daily programs (team leadership/staff development)
- Network with the community, ministry and church leadership to recruit new staff and expand programs
- Know and communicate the vision of LBE and effectively fundraise for the organization
- Manage departments and guide in the development of LBE's vision
- Recruit staff and volunteers, develop and oversee operating budgets, effectively fundraise for the organization and report to the governing board of directors.

**Education:** Ministry and/or organizational leadership degree  
Business and/or Administrative degree

*Salary: \$ 50,000-\$60,000 annually*

Deadline/Closing Date: October 31, 2023